



SANTIAGO CHRISTIAN SCHOOL

Autopista Duarte Km. 5 ½
Sabaneta, Las Palomas
Santiago De Los Caballeros
Republica Dominicana

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www.scs.edu.do

Dear Parents / Guardians,

Greetings from Santiago Christian School! We are honored that you are considering our school to educate your child. SCS is an international, private Christian school providing high quality education with English as the primary language of instruction. SCS is accredited by AdvancEd (SACS) and the Association of Christian Schools International (ACSI). We are also members of the Christian Schools International (CSI) and the Tri-Association of American Schools as well as recognized by the Dominican Ministry of Education. Our goal in the SCS admissions department is to provide a positive experience for parents and students during the application and enrollment process. For your convenience, detailed information and forms are available on our web site: www.scs.edu.do in the admissions tab.

The following documentation for each student must be submitted for a student to be considered for enrollment:

- New Student Admission Application
- Birth Certificate (English or Spanish)
 - American - copy
 - Dominican - official certificate
 - Other nationalities - must be legally translated into English or Spanish
- 2 photos (2" x 2")
- Copy of current report card
- Health Records Part I & II
- Copy of immunization records
- Teacher Assessment Forms
- Official transcripts from current and previous years (after the school year ends)
- Student learning evaluations (IEP and psych evaluations) - if applicable
- Financial reference from previous school *
- Certificate of Pruebas Nacionales (those entering Grade 9 and over) *
- Records Release Form **
- MINERD Resolution Requirement Form **

* Students transferring from Dominican school

** Students transferring from another country

Our admission policy states the following must be completed satisfactorily for approval of enrollment at SCS:

- Submission of all forms and official documents
- SCS student academic evaluation
- Interview of family by the director/principal

Once all the documentation has been submitted either by fax, email or personally, we will be able to schedule the academic evaluation and an interview with the principal for secondary students. The admission of new students is decided by administration on a case by case basis and is determined by documentation from previous school(s), results of academic evaluation(s), and classroom space availability.

Thank you again for your interest in Santiago Christian School. If you have any questions, please contact me.

Sincerely,

Sonia Burnett
SCS Advancement Coordinator